



To: UPH Residents  
From: United Communities LLC  
Re: Placing a work order  
Date: 12-10-07

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It has been brought to our attention that some UPH residents are having difficulties placing work orders. Please follow the steps below:

1. Call (609)724-0500
2. When placing the work order you will be asked for your name. At this time please say your name. If you are told that you are not in the system please tell them you are UPH army project resident. This should end any problem.
3. Go on with answering the operators questions.

If you encounter any problems please contact our Management office at (609)723-4290.

Thank you,

Your United Communities Team

3700A Circle Dr. McGuire AFB, NJ 08641  
Phone: (609) 723-4290  
Fax (609) 723-4298  
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